



## **FORM A** HANDICAMP 2010 INFORMATION FOR ROTARY D9460 CLUB

AT ESPERANCE RESIDENTIAL COLLEGE (BEHIND ESPERANCE HIGH SCHOOL)

SATURDAY 10TH APRIL TO FRIDAY 16TH APRIL 2010

HOSTED BY THE ROTARY CLUB OF ESPERANCE BAY

# WHAT ARE WE ASKING FOR?

- Rotary Club of Esperance Bay as host of Handicamp 2010 for District 9460 needs your club to nominate (suggest someone) and sponsor (pay for) an adult person with physical and/or intellectual disabilities (camper) to attend Handicamp, and/or
  - Nominate and hopefully sponsor a person (Rotarian or otherwise) to be a carer at Handicamp 2010, and/or
  - Sponsor (only) a camper or carer to attend Handicamp 2010.
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### WHAT IS HANDICAMP?

Handicamp is foremost an opportunity every year for up to twenty four 18 to around 38 year old adult people with mild to moderate intellectual or physical challenges to enjoy fun and fellowship, to grow through new experience, and to involve themselves in a range of activities they might not normally partake. Secondly, it provides respite to their normal carers, who most commonly are family members.

Handicamp is an opportunity for Rotarians and others in our communities to push outside their normal bounds by acting as a one on one carer during the week long camp.

Finally, Handicamp is an opportunity to further develop Club spirit and membership cohesion, particularly the host Club, by enabling the true satisfaction of involvement with a group with an excellent reason for being.

Handicamp has a history of 18 years, with about 450 campers attending.

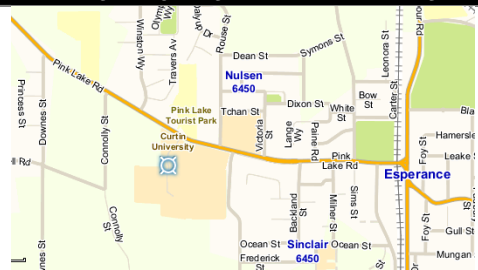
Although Handicamp is a District 9460 annual recurring project, it is hosted on a rotating basis by constituent clubs. This year, the Handicamp Coordination Committee has been formed to manage the perpetuation of Handicamp.

Every camper is matched with a full time, generally inexperienced, but always voluntary live in carer. It is the sole responsibility of the carer, with support from the camp coordinator, camp nurse and other experienced carers to ensure the welfare of the camper and do everything in their power to see they have a great experience.

The entire cost of Handicamp is funded by the clubs in the district, though sponsorship may be sought from other Rotary Clubs willing to assist.



**GENERAL INFORMATION**

<b>WHERE IS THE CAMPSITE AND WHAT ARE ITS FEATURES</b>			
		<p><b>ESPERANCE RESIDENTIAL COLLEGE</b></p> <p>Located on Doug Murray Drive Esperance. Behind the Esperance High School.</p>	
<b>WHAT ARE THE FORMS FOR IN THIS PACKAGE AND HOW DO WE GET COPIES?</b>			
<p><b>FORM A:</b> Background and other information solely for the Rotary Club.  <b>FORM B:</b> Information for the camper nominee that should be given to them for keeping.  <b>FORM C:</b> Information for the carer nominee that should be given to them for keeping.  <b>FORM D:</b> Camper nomination form that must be endorsed by the camper nominee and Rotarian interviewer.  <b>FORM E:</b> Carer nomination form that must be endorsed by the carer nominee and Rotarian interviewer.  <b>FORM F:</b> <b>Carer police clearance form. (This is an essential part of the nomination Process)</b></p> <p>You can photocopy the forms, email Maggie Duggan on <a href="mailto:maggie_duggan@yahoo.com.au">maggie_duggan@yahoo.com.au</a> and ask for copies in PDF format, or go to the web at <a href="http://www.rotary9460.org.au/programs/handicamp">http://www.rotary9460.org.au/programs/handicamp</a> and download the forms from there.</p>			
<b>WHO CAN YOU CALL FOR INFORMATION?</b>			
<b>THE CAMP GENERALLY:</b>		Jane Field 9582 7655 (h) 0417 837 729 (m)	
<b>CAMP NURSE:</b>		Sue Bennett 9844-1995 (h)	
<b>IDEAS TO FIND CAMPERS AND CARERS:</b>		Geoff Inman 9844-1995 (h)	
<b>COMPLETING FORMS AND FINANCE:</b>		Maggie Duggan 0422899437 (m)	
<b>CAMP LEADER FOR THE WEEK:</b>		Sharyee Hayes 9733-5361 (h)	
<b>WHAT TO DO IF YOUR CLUB ONLY WANTS TO PAY FOR A CARER OR ASSIST WITH FUNDING?</b>			
<p>We have a number of carers and the camp leader (Sharyee Hayes) who attend each year and need to be sponsored. If you can assist, please complete this section and return it with your cheque payable to the Rotary Club of <b>Esperance Bay</b> and send to <b>Maggie Duggan, Handicamp 2010, 51 Lyndhurst Crescent Ferndale, WA 6148</b></p>			
THE ROTARY CLUB OF			
CLUB CONTACT FOR HANDICAMP MATTERS		EMAIL	
PH (H)		PH (B)	
SPONSORSHIP VALUE (TO SEND CARER IS \$395, BUT ANY ASSISTANCE IS GREAT)		\$	
<b>WHAT TO DO IF YOUR CLUB WANTS TO HOST A FUTURE HANDICAMP</b>			
<p>Every year, the Handicamp host Rotary Club changes. It is the task of the host club to manage every aspect of Handicamp except the nomination and sponsorship process, camp week leadership, camp nurse care. The host club is assisted in the form of systems and advice by the Handicamp Coordination Committee (a group separate from the host club and being a District 9460 Community Directorate committee).</p> <p>If your club is interested, contact Maggie Duggan 0422899437 (m).</p>			
<b>HOW MUCH DOES IT COST TO SPONSOR A CAMPER OR CARER?</b>			
It costs \$395 each for both a camper and a carer. Cheque must be payable to the <b>RC Esperance Bay</b> .			
<b>CAN WE NOMINATE A CAMPER WITHOUT SPONSORING THEM? WHAT ABOUT A CARER?</b>			
No. If your club nominates a camper, then they must also be sponsored. Suggestion – try working in partnership with another Rotary club. Because male carers in particular are difficult to ‘find’ it is OK to only nominate a carer without sponsoring them.			
<b>WHEN MUST ALL NOMINATION FORMS BE RETURNED AND WHERE?</b>			
All fully completed nomination forms must be returned by no later than <b>*1 March*</b> by post along with payment made out to Rotary Club of Esperance Bay and sent to Maggie Duggan, Handicamp 2010, 51 Lyndhurst Crescent Ferndale, WA 6148. Any other questions please Email <a href="mailto:maggie_duggan@yahoo.com.au">maggie_duggan@yahoo.com.au</a> or phone 0422 899 437.			
Late forms cannot be accepted because of the need to match campers and carers (numbers and gender) and advise acceptance ASAP after the closing date.			



## ABOUT NOMINATING A CAMPER

WHO IS SUITABLE?	
<p>Epilepsy (with no drug prevention), severe autism, toileting difficulties, inability to socially interact and severe mobility difficulties all may deem a camper unsuitable. This is because we rely upon volunteer carers and it is unreasonable to expect volunteers to take upon such an extensive responsibility (and risk). It also has an effect upon the success of the camp for others. The best thing to ask yourself is "would I without any training be able to cope 24 hours a day for 6 days caring for this person".</p> <p>Handicamp is designed for people aged between 18 (strictly) and 38 (not so strictly).</p> <p>For fairness and equity reasons, Handicamp has a 'selection criteria'. Part of the criteria is that we are not able to accept campers who have been twice before, unless the second time was more than four years ago. It is also for the same reasons unacceptable for a camper to 'self fund' their attendance.</p> <p>It is important to be aware that every camper will be assigned a single, same gender full time (24hr) volunteer carer, all of whom are police cleared and known to members of Rotary.</p> <p>Call Sue Bennett (camp nurse) 9844-1995 (h) for advice.</p>	
HOW TO FIND A CAMPER NOMINEE	
<ul style="list-style-type: none"> <li>• Ask club members if there is anyone they know.</li> <li>• Contact a local disabilities support group.</li> <li>• Advertise in your local community newspaper.</li> <li>• Contact the Local Area Coordinator (LAC) for the Disabilities Services Commission - try <a href="http://www.disability.wa.gov.au/dsc:homepage">http://www.disability.wa.gov.au/dsc:homepage</a></li> <li>• Call Maggie Duggan, Handicamp Nomination and Sponsorship on 0422899437 (m) to see if she has the details of anyone who has contacted her direct.</li> </ul>	
WHAT ARE YOUR OBLIGATIONS?	
MEET	Someone in your club must meet the camper nominee (and parent/guardian if applicable) and you must for risk management purposes declare that you have done so.
MAINTAIN CONTACT	Someone in your club must maintain contact with the camper from the time of nomination through to the completion of Handicamp. It would be a good idea to arrange for the camper to visit your club after Handicamp to tell your members about their experience.
TRANSPORT	<p>It is up to your club to arrange for the transport of your camper nominee to and from Handicamp. A taxi is not acceptable. It is only acceptable for the camper's parent/guardian or a <u>member</u> of your club to drop off and pick up your camper nominee.</p> <p>There will be a bus travelling from Perth to Esperance and back, there will be a number of pick up points yet to be determined. If your nominees require the bus service please indicate on the nomination form or call Maggie on the numbers provided.</p> <p><b>The drop off time is between 12pm and 2pm Saturday 10th April. The pick up time is between 8am and 10am Friday 16<sup>th</sup> April.</b></p>
THE STEP BY STEP PROCESS	
MAKE SOMEONE IN CLUB RESPONSIBLE	Ask someone in your club to look after Handicamp matters. This is usually the Community Service Director
ARRANGE MEETING	<p>Once a camper nominee is 'found,' arrange a meeting with the camper nominee, and if appropriate also their parent or guardian.</p> <p>Before the meeting read this form (Form A), Form B and D. Take Form B and D with you to the meeting.</p>
MEET WITH CAMPER	<ol style="list-style-type: none"> <li>1. Meet with the camper nominee and parent/guardian if applicable and determine in your own mind whether he or she is 'suitable.'</li> <li>2. Complete forms in full. Both the camper (or parent/guardian) and yourself must sign the declaration on Form D.</li> <li>3. Bring the <b>DISCLAIMER</b> on Form B to the attention of the camper nominee (and or parent/guardian).</li> <li>4. Leave Form B with the camper nominee.</li> <li>5. Arrange for a cheque to be drawn payable to the Rotary Club of Mandurah.</li> <li>6. Post to Maggie Duggan (details on Form D).</li> </ol>



## ABOUT NOMINATING A CARER

WHO IS SUITABLE?	
<p>Anyone who you believe is suitable. You will be aware of the need to manage risk and therefore the need to be 'careful' about who you nominate. Rotarians and 'non-Rotarians' are acceptable.</p> <p>Exchange students may be acceptable, but we must limit the number on camp to no more than 3. Please call Maggie Duggan on the numbers provided to discuss this aspect.</p>	
WHAT ARE YOUR OBLIGATIONS?	
MEET	Someone in your club must meet the carer nominee and you must for risk management purposes declare that you have done so.
MAINTAIN CONTACT	Someone in your club must maintain contact with the carer from the time of nomination through to the completion of Handicamp. It would be a good idea to arrange for the carer to visit your club after Handicamp to tell your members about their experience.
TRANSPORT	<p>It is up to your club to ensure the carer is OK for transport. Please do not ask them to also take your camper nominee if you have one.</p> <p><b>The arrival time is between 12pm and 2pm Saturday 10th April. The departure time is between 8am and 10am Friday 16th April (after their camper has departed).</b></p>
THE STEP BY STEP PROCESS	
MAKE SOMEONE IN CLUB RESPONSIBLE	Ask someone in your club who knows about Handicamp or is passionate about Handicamp to be responsible.
ARRANGE MEETING	<p>Once a carer nominee is 'found,' arrange a meeting with the carer nominee.</p> <p>Before the meeting read this form (Form A), Form C, E and F. Take Form C, E and F with you to the meeting. * <b>It is essential that Form F Police Clearance is returned with the nomination form and Cheque made out to the Rotary Club of Esperance Bay.</b></p>
MEET WITH CARER	<ol style="list-style-type: none"> <li>1. Meet with the carer nominee and determine in your own mind whether he or she is 'suitable.'</li> <li>2. Complete forms in full. Both the carer and you must sign the declaration on Form E.</li> <li>3. Bring the <b>DISCLAIMER</b> on Form C to the attention of the carer nominee.</li> <li>4. Leave Form C with the carer nominee.</li> <li>5. Arrange for a cheque to be drawn payable to the Rotary Club of Mandurah.</li> <li>6. Post to Maggie Duggan (details on Form E and F) <b>BEFORE THE 1<sup>ST</sup> OF MARCH.</b></li> </ol>